

# Public Document Pack

## Chief Executive

**THE CIVIC MAYOR, CHAIR OF  
COUNCIL BUSINESS AND ALL  
MEMBERS OF THE COUNCIL**

Steven Pleasant MBE, Chief Executive  
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Date	Date Not Specified

Dear Councillor,

You are hereby summoned to attend an **ORDINARY MEETING** of the Tameside Metropolitan Borough Council to be held on **Tuesday, 11th October, 2016 at 5.00 pm** in the Conference Room, Guardsman Tony Downes House, Droylsden when the undermentioned business is to be transacted.

Yours faithfully,



**Steven Pleasant MBE  
Chief Executive**



Item No.	AGENDA	Page No
1.	<b>CIVIC MAYOR'S ANNOUNCEMENTS</b>	
	The Civic Mayor to make any appropriate announcements.	
	<b>At this juncture the Civic Mayor will retire from the Chair and the Chair of Council Business shall assume the Chair for the remaining business.</b>	
2.	<b>MINUTES</b>	1 - 6
	That the Minutes of the proceedings of the Meeting of Council held on 12 July 2016 be approved as a correct record and signed by the Chair of Council Business (or other person presiding) (Minutes attached).	
3.	<b>DECLARATIONS OF INTEREST</b>	
	To receive any declarations of interest from Members of the Council.	
4.	<b>COMMUNICATIONS OR ANNOUNCEMENTS</b>	
	To receive any announcements or communications from the Chair of Council Business, the Executive Leader, Members of the Executive Cabinet or the Chief Executive.	
5.	<b>COUNCIL BIG CONVERSATION</b>	
	To consider any questions submitted by Members of the public in accordance with Standing Orders 31.12 and 31.13.	
6.	<b>MEETING OF EXECUTIVE CABINET</b>	7 - 16
	To receive the minutes of the Meeting of the Executive Cabinet held on 31 August 2016.	
7.	<b>MEETING OF OVERVIEW (AUDIT) PANEL</b>	17 - 22
	To receive the minutes of the Meeting of the Overview (Audit) Panel held on 12 September 2016.	
8.	<b>DEMOCRATIC PROCESSES WORKING GROUP</b>	
	To receive the minutes of the meeting of the Democratic Processes Working Group held on 10 October 2016. <b>TO FOLLOW.</b>	
9.	<b>MEMBERSHIP OF COUNCIL BODIES</b>	
	To agree to increase the membership of the Single Commissioning Board by two by way of a representative from the Tameside and Glossop Clinical Commissioning Group and a representative of the Council.	
10.	<b>NOTICES OF MOTION</b>	
	To consider the following motions:	
	<b>(a) Motion in the name of Councillor L. Travis</b>	
	<i>That this Council notes that</i>	

- *The new government, led by Theresa May, has announced plans to bring back Grammar Schools and academic selection based on ability as measured at the age of 11.*
- *The reintroduction of Grammar Schools was not featured anywhere in the Conservative party election manifesto presented to electors prior to the 2015 general election.*
- *Tameside's comprehensive education system yields comparable results to the Grammar School system in more affluent Kent.*

*Council believes that:*

- *The evidence is clear that the reintroduction of Grammar Schools would be a retrograde step and inhibit the progress of able students from less affluent backgrounds.*
- *The correct approach is to invest in the education of all children rather than just a select few, as we have here in Tameside.*

*Council resolves to*

- *Continue to invest in world class facilities for all of our children.*
- *Ask the Chief Executive to write to the Shadow Education Secretary Angela Rayner MP pledging our support for the 'Education not Segregation' campaign.*
- *Ask the Chief Executive to write to the Education Secretary, the Right Honourable Justine Greening MP, setting out our opposition to her plans.*

**(b) Motion in the name of Councillor K. Quinn**

*That this Council notes that:*

- *Royal Mail is proposing to close their Ashton-under-Lyne and Droylsden delivery offices.*
- *Under the proposals the services currently provided in Ashton would move to Oldham and those provided in Droylsden would move to Ardwick.*
- *Senior Tameside Councillors, led by Deputy Leader Councillor John Taylor and supported by local MPs Angela Rayner and Jonathan Reynolds have mounted a campaign against the plans.*

*That this Council resolves*

- *To lobby Royal Mail to abandon these plans and retain the provision of services currently provided in Ashton and Droylsden within Tameside.*

**(c) Motion in the name of Councillor Reid**

*That this Council notes that*

- *Denton Labour MP Andrew Gwynne tabled a Private Member's Bill on 29 June 2016 to make the completion of disability equality training a requirement for the licensing of taxi and private hire vehicle drivers in England and Wales*
- *The Transport Select Committee, Law Commission and House of Lords Equality Act Committee, as well as 29 national charities and organisations, have recommended disability training for all taxi and minicab drivers*

*This Council resolves*

- *To welcome the Disability Equality Training Bill scheduled for its second reading in the House of Commons on 18 November 2016.*
- *That the Leader and Chief Executive of the Council write to the Minister of State for Disabled People, Health and Work highlighting the support of Tameside for mandatory disability training for all taxi and minicab drivers.*

**11. QUESTIONS**

To answer questions (if any) asked under Standing Order 17.2, for which due notice has been given by a Member of the Council.

**12. URGENT ITEMS**

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be dealt with as a matter of urgency.

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# Agenda Item 2

## COUNCIL

12 July 2016

Commenced: 5.00 pm

Terminated: 7.15 pm

**Present:** Councillors Kitchen (Chair), P. Fitzpatrick (Civic Mayor), Affleck, Bailey, Ballagher, Bell, Bowden, Bowerman, Buckley, Cooney, Cooper, Dickinson, Drennan, Fairfoull, Feeley, J. Fitzpatrick, Fowler, Glover, Gwynne, Homer, Jackson, Kinsey, D. Lane, J. Lane, McNally, Middleton, Newton, K. Quinn, S. Quinn, Reid, Ricci, Robinson, Ryan, Sharif, M. Smith, T. Smith, Sweeton, Taylor, F. Travis, L. Travis, Ward, Warrington, R. Welsh, Whitehead and Wild.

**Apologies for Absence:** Councillors Beeley, Bray, Buglass, Carthey, A. Holland, B. Holland, Patrick, Pearce, Peet, Piddington, Sidebottom and K. Welsh.

*Civic Mayor (Councillor P Fitzpatrick) in the Chair*

### 20. CIVIC MAYOR'S ANNOUNCEMENTS

The Civic Mayor was pleased to report that five Tameside based organisations had recently received the very prestigious Queen's Award for Voluntary Service, the highest award given to local volunteer groups across the UK to recognise outstanding work done in their own communities. He extended sincere congratulations and thanks to: Droylsden Youth Centre; Mossley Juniors Football Club; Ryecroft Hall Community Association; the Ticker Club at Tameside Hospital and Willow Wood Hospice.

The Civic Mayor also reported that a number of Tameside Citizens had been recognised in her Majesty the Queen's Birthday Honours List: Police Community Support Officer Gary Etchells from Hyde and John Baron from Ashton, were both awarded the MBE for services to Policing. Philip Jones, Managing Director of Brother UK in Audenshaw received the MBE for services to the business community and Lisa Shepherd, Manager of Greystones Tameside was awarded the British Empire Medal for services to the homeless. He extended congratulations to them all for a fantastic achievement, which was well deserved.

He further extended congratulations to: Ian Hopkins, the Chief Constable, Greater Manchester Police, who had received the Queen's Police Medal and County Fire Officer, Peter O'Reilly, who was awarded the Queen's Fire Service Medal.

*Councillor Kitchen, Chair of Council Business, in the Chair*

### 21. DECLARATIONS OF INTEREST

Members	Subject Matter	Type of Interest	Nature of Interest
Councillor Bell	Item 9 (b) – Notices of Motion – Motion in the name of Councillor L Travis	Personal	Daughter is a Teacher at an Academy in Tameside.

## **22. MINUTES**

### **RESOLVED**

**That the Minutes of the proceedings of the Annual Meeting of the Council held on 24 May 2016 be approved as a correct record and signed by the Chair of Council Business.**

## **23. COMMUNICATIONS OR ANNOUNCEMENTS**

The Executive Leader began by making reference to the recent, tragic loss of Jo Cox MP, and the horrific circumstances surrounding her death. He extended sincere condolences to her family at this very difficult time.

The Executive Leader made reference to the result of the recent EU Referendum and, reinforced his belief in democracy and the need to move on to the next step, in these unprecedented and unpredictable times.

The Executive Leader further emphasised his view that Greater Manchester should have a voice at the 'Brexit table' and that accelerating the process of devolution should now be the number one priority of every council and political party in Greater Manchester.

He stated that the responsibility of the Council was to continue to ensure that the day-to-day services that residents relied on continued to run smoothly whatever the circumstances. It was expected that the Council's current projects, and projects due to start in the near future, would not be significantly affected by the referendum result. In most cases, the budgets for these had already been allocated, contracts signed and investments made.

The Executive Leader further explained that plans for 2016, including Vision Tameside, investment in Active Tameside and the 16 Pledges would continue. The transformation of Active Dukinfield into a state-of-the-art sports village, including a gym and fitness suite, crèche, soft play facilities and café concession had commenced, and, in the months ahead, work would commence on other Active Tameside sites, including building the new Wellness Centre in Denton, a new swimming pool in Hyde and an innovative trampoline centre, Total Adrenaline, at the former Active Longdendale site in Mottram.

He reported that the final stages of redevelopment work at the award-winning Ashton Market was expected to be completed by the end of summer and commented on the strengths of Markets as a proven driver of investment, employment and pride in the local area.

The Executive Leader made reference to the continuing work on pensions pooling to deliver commercial returns for members and investment for the region. This task had become even more urgent as exiting from the European Union could mean a loss of access to European Regional Development Funds.

With regard to education, he announced that the second completely new school in Tameside, Discovery Academy in Hyde, would open in September 2016. This, and Inspire Academy in Ashton, were the result of £250 million investment in education. The rewards of that investment had been reaped through improved exam results and a national award for Tameside's Secondary English Team.

The Executive Leader further announced that consultation on planning permission for housing development on five currently unused plots of Council land was ongoing. This process would start paying back some of the money pledged in order to secure the £250 million for investment in Tameside schools from the Government.

Councillor Cooney, Executive Member, Healthy and Working, informed Members that the Boundary Commission had commenced its review of parliamentary constituencies.



Councillor Cooney also made reference to the current consultation in respect of the Library Service and the financial challenges faced due to budget cuts and the Government's austerity measures. He explained that the service could not continue in its current form without making changes to ensure it was financially sustainable in the future. He further explained that the vision for the future was a library service transformed by technology and new working practices, with customers able to access services independently during longer opening hours than were currently available. Councillor Cooney urged everyone to get involved in the consultation.

Councillor Cooney welcomed to the meeting three veterans and made reference to the Armed Forces Covenant and explained that a Working Group had been set up to support the practical delivery of the Covenant in the Borough. Initiatives to date included:

- Two MOD Covenant Fund bids had been secured and delivered;
- Funding secured to deliver the 'Reach for the Stars' project, which involved veterans sharing their skills and interests in community groups and representing the Borough at the recent Manchester Day parade;
- Improving communication through the bi-annual sponsored newsletter 'Signal'; and
- In keeping with one of the Council's 16 Pledges, the naming of streets in Tameside to 'Honour our Fallen'.

Councillor F. Travis further updated Council in respect of Armed Forces Day on 25 June 2016 and the event held in Victoria Park, Denton. He also gave information with regard to events/exhibitions in Tameside marking of the 100<sup>th</sup> anniversary of the Battle of the Somme.

Councillor Warrington, Executive Member, Adult Social Care and Wellbeing, updated Members in respect of the Integrated Care Organisation within Tameside and Glossop.

She explained that the aim of the Integrated Care Organisation was to integrate the delivery of health and social care in Tameside and Glossop. As a health economy, Tameside had taken a serious look at future demands and demographics, and it had become clear that present systems were not affordable. A decision was therefore made by the Local Authority and the CCG for Tameside and Glossop to work together to address a very real problem.

Councillor Warrington further explained that the Care Together programme set out a series of aims to achieve clinical and financial stability by 2021 and to identify significant pressures as soon as possible, to aid better self-care and prevention and to support the population to maximise roles played by local communities.

A Single Commissioning Board had been established and resources combined into a pooled budget. A senior management team had been established and teams had been brought together to work under one roof as one team. The financial benefits of this arrangement had already become apparent.

The process of establishing five integrated neighbourhood teams, (North, South, East, West and Glossop), was underway, to address and deliver local community needs.

Councillor L Travis, Executive Member, Life Long Learning from 0 to Adult, explained that a collaboration of Tameside teachers had won the English Team of the Year in the Time Educational Supplement Schools Award. Councillor Travis extended congratulations to all involved, including; Literacy Leaders, Librarians, Heads of English, Key Stage 3 and 4 Leaders and Local Authority School Performance and Standards staff had been recognised for their joint work sharing experience and practice for the benefit of all secondary pupils. Their work had also contributed to Tameside's GCSE results last year far exceeding the national average for progress and attainment in English.

She added that Millbrook Primary School had also been nominated in the Primary School of the Year section.

## **24. COUNCIL BIG CONVERSATION**

The Chair reported that there were no questions submitted by members of the public in accordance with Standing orders 31.12 and 31.13.

## **25. MEETING OF EXECUTIVE CABINET**

Consideration was given to the Minutes of the Meeting of Executive Cabinet Panel held on 29 June 2016. It was moved by Councillor K Quinn, seconded by Councillor Taylor and –

### **RESOLVED**

**That the Minutes of the Meeting of Executive Cabinet held on 29 June 2016 be received.**

## **26. COMMUNITY ENGAGEMENT**

Council considered a report of the Deputy Executive Leader and the Executive Director of Governance, Resources and Pensions, which set out proposals for the disbanding of District Assemblies and the introduction of Town Councils to provide a new way of working with communities and partners. The proposals built on the steps taken in developing the neighbourhood offer where encouraging communities to do more was a key priority.

Members were broadly supportive of the proposals with the inclusion of an opposition member in the working group set up to assist with the development of a framework/structure for Town Council/Forum meetings, going forward.

It was moved by Councillor Taylor and seconded by Councillor K Quinn and it was:

### **RESOLVED**

- (i) That District Assemblies be disbanded;**
- (ii) That nine Town Council be created as set out in section 3.6 of the report;**
- (iii) That East and West Neighbourhood Forums be created as set out in 3.7 of the report;**
- (iv) That the following Member posts be created:**
  - **Town Council Co-ordinator;**
  - **East Area Neighbourhood Co-ordinator;**
  - **West Area Neighbourhood Co-ordinator;**
  - **East Area Assistant Neighbourhood Co-ordinator; and**
  - **West Area Assistant Neighbourhood Co-ordinator;**
- (v) That the following appointments be made:**
  - **Town Council Co-ordinator – Councillor P Fitzpatrick;**
  - **East Area Neighbourhood Co-ordinator – Councillor Sweeton;**
  - **West Area Neighbourhood Co-ordinator – Councillor Ward;**
  - **East Area Assistant Neighbourhood Co-ordinator – Councillor Jackson;**
  - **West Area Assistant Neighbourhood Co-ordinator – Councillor Bowerman.**
- (vi) That the Members Allowance Scheme be amended to reflect the replacement of District Assemblies and that the Town Council Co-ordinator; East Area Neighbourhood Co-ordinator and West Area Neighbourhood Co-ordinators receive a Special Responsibility Allowance equivalent to the current allowance for a District Assembly Chair thereby reducing the number of allowances payable from 6 to 3 and Assistant Neighbourhood Co-ordinators receive an allowance equivalent to that of a District Assembly Deputy Chair thereby reducing the number of allowances payable from 6 to 2 and the cost of members allowances by £44,299 to be used for community benefit.**
- (vii) That the Constitution be amended to reflect the changes;**

- (viii) That a Member of the opposition be included in the Working Group set up to assist with the development of a framework/structure for Town Council/Forum meetings going forward.

## 27. CHANGES TO MEMBERSHIP OF COUNCIL BODIES

### RESOLVED

That the following changes to the Membership of Council Bodies be approved:

- (i) That Councillor Wild be appointed as Vice-chair of Speakers Panel (Planning); and
- (ii) That Councillor R Welsh replace Councillor Bell on the Education Attainment Improvement Board.

## 28. NOTICES OF MOTION

### Motion A

Consideration was given to the following motion received in accordance with Standing Order 16.1, which was proposed by Councillor Taylor and seconded by Councillor Sharif:

*“That this Council notes with concern that, in the week after the result of the EU referendum was announced, the number of reported incidents of hate crime increased by 50%.*

*This Council believes that racism, xenophobia and hate crime have no place in our society. We are proud to represent a range of diverse communities and unequivocally condemn such acts.*

*We will fully support local bodies and programmes that fight against racism and xenophobia and will work to ensure that hate crimes remain socially unacceptable.*

*Council reassures all residents of Tameside that they are valued members of our community”.*

Following consideration of the Motion it was:

### RESOLVED

**That this Council notes with concern that, in the week after the result of the EU referendum was announced, the number of reported incidents of hate crime increased by 50%.**

**This Council believes that racism, xenophobia and hate crime have no place in our society. We are proud to represent a range of diverse communities and unequivocally condemn such acts.**

**We will fully support local bodies and programmes that fight against racism and xenophobia and will work to ensure that hate crimes remain socially unacceptable.**

**Council reassures all residents of Tameside that they are valued members of our community.**

### Motion B

Consideration was given to the following motion received in accordance with Standing Order 16.1, which was proposed by Councillor L Travis and seconded by Councillor M Smith:

*“That this Council notes that:*

- *91% of children taught in local authority schools in Tameside are taught in good or outstanding schools.*

- *Just 36% of children taught in Tameside academies are in schools rated good or outstanding.*

*Council therefore welcomes the Government's abandonment of plans to convert all schools to academies by 2022 following an opposition campaign. Council notes that the campaign had cross party support, including a number of notable Conservative MP's and Conservative controlled Councils".*

*Council therefore resolves to continue to pursue a 'what works' approach to education in Tameside, engaging with all schools, regardless of type, in order to drive up educational attainment across the Borough".*

Following consideration of the Motion it was:

#### **RESOLVED**

**That this Council notes that:**

- **91% of children taught in local authority schools in Tameside are taught in good or outstanding schools.**
- **Just 36% of children taught in Tameside academies are in schools rated good or outstanding.**

**Council therefore welcomes the Government's abandonment of plans to convert all schools to academies by 2022 following an opposition campaign. Council notes that the campaign had cross party support, including a number of notable Conservative MP's and Conservative controlled Councils".**

**Council therefore resolves to continue to pursue a 'what works' approach to education in Tameside, engaging with all schools, regardless of type, in order to drive up educational attainment across the Borough.**

#### **29. QUESTIONS**

The Chair reported no questions had been received in accordance with Standing Order 17.2.

#### **30. URGENT ITEMS**

The Chair reported that there were no urgent items of business for consideration at this meeting.

**CHAIR**

## MEETING OF EXECUTIVE CABINET

31 August 2016

Commenced: 2.00 pm

Terminated: 2.55 pm

**Present:** Councillor K. Quinn (Chair)  
Councillors Cooney, J. Fitzpatrick, Gwynne, Robinson, Taylor, L Travis and Warrington

### 15. DECLARATIONS OF INTEREST

There were no declarations of interest submitted by Members of the Executive Cabinet.

### 16. MINUTES

#### (a) Executive Cabinet

Consideration was given to the Minutes of the meeting of Executive Cabinet held on 29 June 2016.

#### **RESOLVED**

**That the Minutes of the meeting of Executive Cabinet held on 29 June 2016 be taken as read and signed by the Chair as a correct record.**

#### (b) Strategic Planning and Capital Monitoring Panel

Consideration was given to the minutes of the meeting of the Strategic Planning and Capital Monitoring Panel held on 11 July 2016 together with the recommendations therein and it was:

#### **RESOLVED**

##### **Asset Management Update**

- (i) That the list of properties for disposal but not yet completed identified in Appendix 1 to the report be approved.
- (ii) That £175,126 be allocated to undertake building condition replacement / repair projects as detailed in the report.
- (iii) That £20,000 be allocated to facilitate works at Silver Springs and Stamford Park.

##### **Engineering Capital Programme**

- (i) That the Engineering Maintenance Block Allocation and the Highways Structural Maintenance Programme for 2016/17 as detailed in Appendix 1 to the report be approved.
- (ii) That the use of grant funding from the GM Growth Deal Round 2 to procure improvements to Hattersley Rail Station in the financial year 2016/17 be supported.

##### **Smart Tameside: Digital by Design – HBEN and CTAX Online Integrated Forms**

**That £90,000 be allocated from the Capital budget to purchase the intuitive online and integrated forms for a range of Exchequer Services on an invest to save basis.**

**(c) Single Commissioning Board**

Consideration was given to the Minutes of the meeting of the Single Commissioning Board held on 2 August 2016.

**RESOLVED**

**That the Minutes of the meeting of the Single Commissioning Board held on 2 August 2016 be received.**

**(d) Enforcement Co-ordination Panel**

Consideration was given to the Minutes of the meeting of the Enforcement Co-ordination Panel held on 27 July 2016.

**RESOLVED**

**That the Minutes of the meeting of the Enforcement Co-ordination Panel held on 27 July 2016 be received.**

**(e) Association of Greater Manchester Authorities / Greater Manchester Combined Authority**

Consideration was given to a report of the Executive Leader and Chief Executive which informed Members of the issues considered at the AGMA Executive Board and Greater Manchester Combined Authority held on 30 June 2016 and 29 July 2016 and the Forward Plan of Strategic Decisions of the Greater Manchester Combined Authority and AGMA Executive.

**RESOLVED**

**That the content of the report be noted.**

**17. FINANCIAL MONITORING**

**(a) Capital Outturn 2015/16**

Consideration was given to a report of the First Deputy (Performance and Finance) and the Assistant Executive Director (Finance) summarising the capital outturn position for 2015/16. Members were informed that the Council had a capital programme totalling £47.539m and had spent £40.067m, resulting in the need to re-profile the capital programme by £7.472m.

Details of the variation were shown by service area in **Appendix 1** to the report, together with in year scheme variations, capital receipts, compulsory purchase orders, indemnities and potential liabilities, changes to the approved three year capital programme, requests for approval of re-profiling and the revised capital programme.

**RESOLVED**

- (i) That the 2015/16 capital outturn position be noted.**
- (ii) That the capital financing statement for 2015/16 be approved.**
- (iii) That the revised capital programmed (including changes and re-profiling) be approved.**
- (iv) That the current position in regards to Compulsory Purchase Orders and Indemnities be noted.**
- (v) That the capital receipts position be noted.**

**(b) Capital Monitoring Quarter 1 2016/17**

Consideration was given to a report of the First Deputy (Performance and Finance) and the Assistant Executive Director (Finance) summarising the capital monitoring position at 30 June

2016 based on information provided by project managers which showed that the current forecast was for service areas to spend £68.572m on capital investment by March 2017, which was £6.425m less than the current programmed spend. It was proposed therefore, that the capital investment programme be re-profiled to reflect current information and the re-phasing of £6.782m into the next financial year identified within the individual service areas as detailed in the report.

The projected outturn capital expenditure by service area was detailed and explanations were provided for capital projects with a projected variation of £0.100m or above over the life of the project. Schemes with an in-year variation in excess of £0.100m were highlighted and approval was being sought to re-profile the capital expenditure of these project.

The report also incorporated an update on Compulsory Purchase Orders, indemnities and potential liabilities and Prudential indicators.

## **RESOLVED**

- (i) That the current capital budget monitoring position be noted.**
- (ii) That the resources currently available to fund the capital programme be noted.**
- (iii) That approval be given to the rephrasing to reflect up-to-date investment profiles.**
- (iv) That the current position in regards to Compulsory Purchase Orders and Indemnities be noted.**
- (v) That the capital receipts position be noted.**
- (vi) That the updated Prudential Indicator position be approved.**

## **(c) Revenue Monitoring – Quarter 1 2016/17**

Consideration was given to a report of the First Deputy (Performance and Finance) and the Assistant Executive Director (Finance) which showed that at Quarter 1 the overall net service projected budget outturn revenue position was £1.830m under budget. Strong budget management was required across the Council to ensure that its financial plans were achieved and that the Council was therefore able to control budgetary pressures in the future.

The report detailed each Directorate's projected revenue outturn position for 2016/17 against budgets for the year and showed the net income and expenditure as a variation to the budget. Also included were details for those budgets that were held corporately and the projected outturn position. These budgets included the cost of capital financing, democracy and where service areas were unable to affect spend against budget, e.g. AGMA costs.

Separate tables breaking down the budgets into elements of expenditure and income were included in **Appendix 2** to the report, showing how Directorates were utilising their allocated funding.

Reference was made to a number of changes to the 2016/17 budget as set out in **Appendix 1** to the report. In summary, the budget had now moved from £168.6m to £162.3m. The changes in terms of value were in respect of:

- Allocation of balance brought forward from 2015/16 to service areas;
- Additional income as a result of the increase in Council Tax and Adult Social Care precept as agreed at the budget setting meeting in February 2016;
- Amendment of accounting treatment in respect of grants and airport dividend.

The most significant changes to budgets in service areas were reported as follows:

- Allocation of £4m to Children's and £8m to Adults' services for cost pressures, as previously approved and set out in the outturn revenue budget monitoring;
- Allocation of specific cost pressures to service budgets, including increased demographic costs and the financial impact of the Living Wage – total £4.331m;

- Budget allocation to service areas to fund the additional costs of the recent changes to pay costs including national insurance increases – total £2.642m.

In terms of Care Together, a single consolidated financial report was now being produced working towards financial sustainability across the whole health and social care economy. This was showing a forecast collective deficit of £30m in 2016/17 and this was forecast to grow in the following year. Short and medium term options were being worked upon to minimise this position and the latest consolidated report was included at **Appendix 4** to the revenue monitoring report.

One opportunity had been identified for the Council to pay in advance for some services that would be delivered during the current financial year, the main one being Community Services. By making these payments earlier, it would allow Tameside Hospital to defer use of an interim working capital support facility provided by the Department of Health, thereby saving interest costs. The saving to the Hospital was in the order of £0.060m from which the Council's lost investment opportunity of c£0.010m would be reimbursed.

#### **RESOLVED**

- (i) **That the changes to revenue budgets as set out at Appendix 1 to the report be approved.**
- (ii) **That the projected revenue outturn position be noted.**
- (iii) **That the detail for each service area be noted.**
- (iv) **That the proposed payment arrangements in respect of Tameside Hospital be approved as set out in section 6.4 of the report.**

#### **(d) Treasury Management Activities**

Consideration was given to a report of the First Deputy (Finance and Performance) and the Assistant Executive Director (Finance) setting out the Treasury Management activities for the financial year 2015/16. It also provided initial commentary on the impact of the recent Referendum for treasury management activities. As investment rates were lower than external borrowing rates throughout the year, available cash reserves were used to fund internal borrowing on a temporary basis. This resulted in lower than anticipated borrowing costs with an external interest saving of £5.981m. Investment returns were £0.009m higher than estimated.

Details were also given of the following:

- Debt;
- Interest Rates;
- Activities 2015/16;
  - Borrowing
  - Rescheduling
  - Year-end position
  - Investments – managing cash flow
  - Interest payable and receivable in the year;
- Current Activities;
- Greater Manchester Metropolitan Debt Administration Fund;
- Prudential Limits.

#### **RESOLVED**

- (i) **That the treasury management activities undertaken on behalf of both Tameside MBC and the Greater Manchester Metropolitan Debt Administration Fund be noted.**
- (ii) **That the outturn position for the prudential indicators in Appendix A to the report be approved.**
- (iii) **That the early and emerging implications for treasury management of the recent Referendum be noted.**



## **18. CORPORATE EQUALITIES SCHEME**

Consideration was given to a report of the Executive Member (Adult Social Care and Wellbeing) and the Executive Director (Governance, Resources and Pensions) providing an update on the development of the Corporate Equality Scheme (CES) 2015-19 Year 1 review and its role and how the Council would fulfil its legal obligations under the Public Sector Equality Duty.

Following publication of the first scheme there had been a commitment to provide an annual update on progress made against the Council's equality objectives. Yearly updates to the CES act as an ongoing position statement and introduction to the Council's approach to equalities and provided an accessible introduction to some of the work being undertaken across the authority and together with partners.

The Year 1 progress report built upon the work outlined in the CSE 2015-19, as well as providing new examples and evidence sources of notable achievements in respect of equality and diversity and had been compiled in conjunction with Equality Champions.

### **RESOLVED**

- (i) That the content of the report be noted.**
- (ii) That the Corporate Equality Scheme (CES) 2015-19 Year 1 update be approved for publication.**

## **19. HOME TO SCHOOL TRANSPORT**

Consideration was given to a report of the Executive Member (Lifelong Learning) and the Interim Assistant Executive Director (Education) outlining how the current Home to School Transport Policy went beyond the statutory requirements in that it provided discretionary financial assistance to pupils attending denominational schools. The current policy made provision for the Council to provide discretionary financial assistance to parents of pupils attending a denominational school because of their faith, regardless of where there was a nearer non-denominational school with places available and regardless of whether the low income criteria was met. There was an increasing opportunity for other faith schools to be established as Free Schools both within and outside of the Borough due to the current government's Academisation and Free School expansion programme which, over time, was likely to increase the number of pupils travelling to faith schools.

An Executive Decision was made on 18 May 2016, giving approval to consult interested parties in respect of a proposed review of the Home to School Transport Policy to cease the discretionary provision of free transport for pupils attending denominational schools on an immediate basis (Option 1) or phased basis (Option 2) from September 2017. The savings that would be achieved for the two options were outlined in Section 3 of the report.

A consultation exercise had been undertaken involving direct mailing to over 750 consultees and via schools and the Big Conversation. Disappointingly, less than 100 responses were received. Most responses confirmed that consultees did not want any change to the existing policy and the key findings were summarised in the report.

Both of the options on which the Council had consulted enabled the Council to meet its statutory duties. However, Option 2 would perpetuate an identified potential for inequality until July 2021 as pupils currently eligible worked their way through school and Option 1 would allow the Council to meet its legal and statutory obligations from September 2017.

It was emphasised that any proposed changes to the policy would not affect the entitlement to free transport for families with low income as they would continue to receive a pass if their families met the criteria. The proposed changes were intended to ensure that all pupils were treated equitably regardless of whether they attended a denominational or non-denominational school.

In closing the discussion, the Chair made reference to the school bus service contracts and in particular fare discrepancies due to some schools having different contractors for morning and afternoon journeys. Executive Cabinet requested that discussions take place with Transport for Greater Manchester on this matter and an update report be submitted to a future Cabinet meeting.

#### **RESOLVED**

- (i) That the Home to School Transport Policy 2008 be amended to cease the issue of all discretionary bus passes with effect from 1 September 2017 for all pupils as described in the report (Option1).**
- (ii) That discussions take place with Transport for Greater Manchester regarding school bus service contracts and an update report be submitted to a future Executive Cabinet meeting.**

#### **20. GREATER MANCHESTER STRATEGIC ESTATES – MEMORANDUM OF UNDERSTANDING**

Consideration was given to a report of the First Deputy (Performance and Finance) and the Executive Director (Place) providing an update on progress with the Estates work stream which formed part of the Enabling Better Care priority of the Health and Social Care Strategic Plan. It was explained that the Greater Manchester (GM) Health and Social Care Strategic Plan 'Taking Charge' would require a reconfiguration of the health and social care estate in order to ensure that the shared vision from a property base could be delivered and that was fit for purpose in terms of location, configuration and specification. It would be key to the delivery of clinical and financial sustainability by 2021.

Implementation of the transformation themes and locality plans would have significant capital and estates requirements. As an example, the Healthier Together (Acute Standardisation) transformation these required an estimated £63m capital.

It was explained that a national Memorandum of Understanding (MOU) between GM and the Department of Health / NHS Improvement / NHS England / Treasury / Department for Communities and Local Government had been agreed. A second GM MOU would help create a robust consultative process for delivering the estates strategy. The MOUs would create new co-ordinating governance and capacity to overcome the fragmentation and complexity of health estate ownership and management. The final MOUs were included at **Appendix 1 and 2** to the report and an executive summary of their content was included at **Appendix 3** to the report.

Executive Cabinet was asked to approve the MOUs which were being presented to the governance bodies of the GM organisations that were party to the agreements. In parallel the Department of Health would agree the national MOU through the relevant government departments.

Work continued on the development of a Capital Finance Strategy showing how capital investment needed to support Health and Social Care transformation in GM might be funded. This had been informed by consideration of a number of illustrative case studies, discussions with stakeholders and potential funders and next steps to address identified challenges were highlighted in the report.

#### **RESOLVED**

- (i) That the contents of the report be noted.**
- (ii) That the Memorandums of Understanding be approved.**
- (iii) That officers, through the governance process, seek to engage the relevant parties for maximum capital receipt to the benefit of the local Health and Social Care economy.**
- (iv) That officers in the Tameside and Glossop Health and Social Care economy consult in order to deliver a joint and combined Estates Strategy and Delivery Team.**

## 21. STATEMENT OF COMMUNITY INVOLVEMENT

Consideration was given to a report of the Deputy Executive Leader and the Assistant Executive Director (Development, Growth and Investment) explaining that the current Statement of Community Involvement (SCI) was adopted by the Council in 2006 as a result of changes brought in by the Planning and Compulsory Purchase Act 2004. Since that version of the document was adopted, there had been a number of procedural changes to how planning documents were prepared. It was now important to publish a revised SCI that reflected these changes to the statutory process.

Executive Cabinet on 29 June 2016 had approved a four week consultation period on a draft SCI. Reference was made to **Appendix 2** of the report detailing the methodology used to publicise the consultation draft SCI, a precis schedule of all representations received and the Council's response to these. In summary, the following modifications were made to the draft SCI as a result of the consultation:

- Addition of a Glossary;
- Manchester Airport has been added as a discretionary Specific Consultation body at **Appendix 1**.
- Greater clarity had been given as to how representations were expected to be made in relation to planning policy document consultations and how they would be treated once submitted.
- A note to taking a pragmatic approach to assisting established groups in relation to Neighbourhood Planning consultation had been added.

Approval was now sought for the adoption of the final Statement of Community Involvement 2016 attached as **Appendix 1** to the report following the 4 week period of public consultation and consideration of representations received.

### RESOLVED

- (i) That the content of the report be noted.**
- (ii) That approval be given to formally adopt the Statement of Community Involvement 2016.**

## 22. HONOUR OUR FALLEN PLEDGE – STREET NAMING AND PROTOCOL CRITERIA

Consideration was given to a report of the Deputy Executive Leader and the Executive Director (Governance, Resources and Pensions) setting out the protocol, criteria and format to be followed for naming streets in honour of Tameside veterans under the Honour Our Fallen pledge (Tameside Pledges 2016).

It was explained that an Honour Our Fallen Working Group had been established to lead on the co-ordination of the pledge and to steer the work of the two responsible services – Environmental Services and Stronger Communities. The Tameside Armed Services Community and the Royal British Legion would be engaged and consulted throughout the delivery of the pledge.

### RESOLVED

- (i) That the content of the report be noted.**
- (ii) That the process, protocol and criteria to be followed when naming streets in Tameside under the Honour Our Fallen pledge be approved.**
- (iii) That the Honour Our Fallen Working Group would have responsibility for delivery of the pledge with the Director of place who has responsibility for Highways and Planning.**

## 23. ASHTON OLD BATHS

Consideration was given to a report of the First Deputy (Finance and Performance) and the Assistant Executive Director (Development, Growth and Investment) seeking approval of proposals for the final fit out of the Ashton Old Baths innovation centre and the appointment of an operator. It further provided a progress update on the ongoing feasibility work on the redevelopment of the annex to the building.

It was explained that the building was now back in the Council's ownership in line with the legal agreement with the former private sector owner and the main refurbishment and renovation works to the main pool hall had been completed with a free standing timber pod installed to shell and core. Structural repairs to the annex were also completed as part of the main works.

The final fit out proposals had been designed in consultation with the operator and the design team and the key aspects of the fit out proposals, procurement process, programme of works and budget costs were detailed in the report.

In relation to the appointment of an operator, terms for a management agreement had been approved by officers for the OJEU procurement and Oxford Innovation had confirmed acceptance. The management agreement was for an operator model with incentives to outperform the initial business plan. It would run for five years and it was intended that the operator would provide an annual business plan based on the previous year's performance against an agreed set of performance indicators. A copy of the 5-Year Business Plan was included in the report at **Appendix 1**.

As the Council owned the building and engaged the operator as a managing agent, it was required to make provision to cover any deficit in the initial years. Costs would be incurred in advance of the centre becoming operational (Year 0) and included costs such as marketing. This was essential to ensure that the development was effectively promoted to prospective tenants, maintaining Oxford Innovation input throughout the fit out stage and ensuring all necessary systems and processes were in place and mobilised for the centre's opening. These set up costs for the operator prior to opening amounted to £82,434 and were included in the annual revenue contribution requirements. Due to these initial higher operational costs the operator required working capital funding to cover these costs and Oxford Innovation had identified the maximum revenue contribution requirement for the operation of the centre as shown in the business plan. It was forecast that the working capital requirement would reduce every year until the centre was able to operate without financial assistance from the Council. Approval was therefore sought to provide a maximum revenue contribution to the operator as revenue costs of £110,000 (Year 1) to assist in their cash flow.

Regular reports on the operator's performance against the business plan and key performance indicators would be set out in the Council's regular quarterly monitoring reports on the budget received by Executive Cabinet.

In terms of the redevelopment of the annex, an initial high-level appraisal of the options available for its future use had been undertaken and identified as follows:

- Option 1 – mothballing the annexe for the foreseeable future;
- Option 2 – Refurbishment and use of the annex for office accommodation;
- Option 3 – Refurbishment and use of the annex for office accommodation and data / disaster recovery centre.

A vision and business case for Option 3 was currently being developed. The requirement for grade A office space was informed by strong private sector occupier demand in St Petersfield. The data / disaster recovery centre proposal was being driven by public and private sector requirements which were still being assessed.

In conclusion, it was stated that the redevelopment of Ashton Old Baths was a unique, once in a generation opportunity that brought an iconic Greater Manchester heritage asset in Tameside back into sustainable use. It would also act as a catalyst for the completion of the regeneration of St Petersfield resulting in significant economic, social and environmental benefits and increased growth. Completion of the final fit out works and appointment of an operator would enable the Council to operationalise the innovation centre and achieve these benefits.

#### **RESOLVED**

- (i) That the overall progress to date with the Ashton Old Baths project be noted.**
- (ii) That Council be RECOMMENDED to approve the proposals for final fit out works for the Ashton Old Baths Innovation Centre at a cost of £871,059 as set out in section 3 of the report and the Capital Programme be amended accordingly.**
- (iii) That the Executive Director (Place), in consultation with the Executive Director (Governance, Resources and Pensions), be authorised to agree and complete the Management Agreement for the appointment of Oxford Innovation to operate the Ashton Old Baths Innovation Centre to protect the Council's interests so far as possible given the Council was retaining a significant level of risk and to agree Annual Business Plans during the term of the contract.**
- (iv) That the maximum revenue contribution of £82,434 in Year 0 and £110,000 in Year 1 as identified in the business plan be approved and that regular reporting on this issue be set out in the quarterly revenue monitoring report.**
- (v) That the progress to date with the feasibility work on the redevelopment of the annex be noted.**

#### **24. URGENT ITEMS**

The Chair advised that there were no urgent items for consideration at this meeting.

**CHAIR**

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## OVERVIEW (AUDIT) PANEL

12 September 2016

Commenced: 2.00pm

Terminated: 2.50pm

**Present:** Councillor Ricci (Chair)

Councillors Bell, J Fitzpatrick. Fairfoull, Kitchen, Pearce, Peet, K Quinn, Ryan, Taylor and Welsh

**Apologies for absence:** Councillor Bailey

### 8. DECLARATIONS OF INTEREST

There were no declarations of interest.

### 9. MINUTES

The Minutes of the meeting of the Overview (Audit) Panel held on 18 July 2016 were signed as a correct record.

### 10. AUDIT FINDINGS REPORT (ISA 260) TAMESDIE MBC AND GREATER MANCHESTER PENSION FUND

Consideration was given to a report of the First Deputy (Performance and Finance)/Assistant Executive Director (Finance), highlighting the key matters arising from Grant Thornton's audit of the 2015/16 financial statements of both Tameside MBC and Greater Manchester Pension Fund, which Grant Thornton was required to report under the Audit Commission's Code of Audit Practice and the International Standard of Auditing.

It was reported that this was the fourth year that Grant Thornton had audited the accounts and that the process had been completed within the statutory timescales. The accounts continued to be prepared to a high degree of accuracy and reliability and the auditors had been very positive about the overall quality of the accounts and they had commented on the high level of support given by Council Officers.

A small number of adjustments and presentational changes were recommended in the report prepared by Grant Thornton. Members were advised that none of the amendments altered the reported surplus on the Council's general fund balance.

Members were informed of a requirement that the auditor provided a value for money conclusion. The key findings of the review, as included in Section 3 at Appendix 1, were as follows:

Grant Thornton had issued an unqualified value for money conclusion stating that the Council had proper arrangements for challenging how it secured economy, efficiency and effectiveness in its use of resources.

For the fourth year the Council had been awarded green (the most positive outcome) in all categories. This demonstrated that the Council was well placed to deal with the financial challenges that it was faced with.

The report concluded that this outcome was extremely positive within the current financial environment. This reemphasised that the authority had the support of officers, Members, internal and external audit in ensuring that strong financial management continued during extremely

challenging times and that difficult decisions were being made to ensure a statutory balanced budget was delivered.

#### **RESOLVED**

- (i) That the content of the report be noted;**
- (ii) That the positive relationship with the audit team and successful progress of the audit be noted;**
- (iii) That the minor adjustments and presentational changes to the accounts be agreed;**
- (iv) That the value for money conclusion be noted; and**
- (v) That the Council had complied with all matters set out in the Letter of Representation be confirmed and that a signed copy be forwarded to the External Auditor.**

#### **11. CAPITAL MONITORING - OUTTURN 2015/16**

The First Deputy (Performance and Finance)/ Assistant Executive Director (Finance) submitted a report summarising the capital monitoring position at 31 March 2016.

It was reported that the Council spent a total of £40.067m on capital investment in 2015/16, which had resulted in the need for £6.534 million of the capital programme to be re-profiled.

The key aspects of the report were highlighted to the Panel including analysis of capital expenditure over three years, summary of variations by service area and interest rate differential between borrowing and investment rates.

Details were also given of Compulsory Purchase Orders, Indemnities and potential liabilities.

#### **RESOLVED**

- (i) That the 2015/16 capital outturn position for 2015/16 be noted;**
- (ii) That the capital financing statement for 2015/6 be approved;**
- (iii) That the revised capital programme (including changes and re-profiling) be approved;**
- (iv) That the current position in regard to Compulsory Purchase Orders and Indemnities be noted; and**
- (v) That the capital receipts position is noted.**

#### **12. REVENUE MONITORING – OUTTURN 2015/16**

The First Deputy (Performance and Finance)/Assistant Executive Director (Finance) submitted a report detailing the Council's final revenue outturn position for 2015/16 against budgets for the year and showed the net of income and expenditure as a variation to budget. The report demonstrated that at Quarter 4 the Council's overall net revenue service expenditure for the 2015/16 financial year was to be £6.663m less than the updated budget.

A summary of the annual budget, outturn and variation to budget for each Directorate was provided in the report.

Details were also given of: savings, balances to be carried forward, Council Tax and Business Rates, the Capital Outturn position and Care Together programme.

#### **RESOLVED**

- (i) That the revenue outturn position be noted;**
- (ii) That the detail for each service area be noted;**
- (iii) That movements to reserves (as outlined in Appendix 3 to the report) be approved;**
- (iv) That the treatment of year end balances (as outlined in Appendix 3 to the report) be approved;**



- (v) That the changes to revenue budgets (as set out in Appendix 1 to the report) be approved;
- (vi) That the capital outturn position be noted; and
- (vii) That the transfer of £2.300 million from reserves, and consequent payment to Tameside Hospital Foundation Trust, be approved, to support Care Together.

### **13. TREASURY MANAGEMENT ACTIVITIES 2015/16**

Consideration was given to a report of the First Deputy (Performance and Finance)/Assistant Executive Director (Finance) setting out the Treasury Management activities for the financial year 2015/16. It also provided initial commentary on the impact of the recent Referendum for treasury management activities. As investment rates were lower than external borrowing rates throughout the year, available cash reserves were used to fund internal borrowing on a temporary basis. This resulted in lower than anticipated borrowing costs with an external interest saving of £5.981m. Investment returns were £0.009m higher than estimated.

Details were also given of the following:

- Debt;
- Interest Rates;
- Activities 2015/16;
  - Borrowing
  - Rescheduling
  - Year-end position
  - Investments – managing cash flow
  - Interest payable and receivable in the year;
- Current Activities;
- Greater Manchester Metropolitan Debt Administration Fund;
- Prudential Limits.

#### **RESOLVED**

- (i) That the treasury management activities undertaken on behalf of both Tameside MBC and the Greater Manchester Metropolitan Debt Administration Fund be noted.
- (ii) That the outturn position for the prudential indicators in Appendix A to the report be approved.
- (iii) That the early and emerging implications for treasury management of the recent Referendum be noted.

### **14. ANNUAL GOVERNANCE STATEMENT 2015/16**

The Assistant Executive Director (Finance) submitted the Annual Governance Statement for 2015/16, which was a requirement of Regulation 6 of the Accounts and Audit Regulations 2015. It required authorities to 'conduct a review at least once in a year of the effectiveness of its system of internal control' and 'following the review, the body must approve an annual governance statement prepared in accordance with proper practices in relation to internal control'.

The Annual Governance Statement was based on:

- Executive Team Assurance Self-Assessments and signed Assurance Statements;
- Head of Audit's Annual Report;
- Executive Team Budget and Assurance Statements;
- Review of System of Internal Audit;
- Annual Audit Letter;
- Review of the Role of the Chief Financial Officer;
- Review of the Role of the Head of Internal Audit;
- Corporate Plan; and

- Statutory Inspections.

## **RESOLVED**

**That the Annual Governance Statement for 2015/16 be approved.**

### **15. AUDITED STATEMENT OF ACCOUNTS 2015/16**

The First Deputy (Performance and Finance)/Assistant Executive Director (Finance) submitted a report, detailing the Audited Statement of Accounts for Tameside MBC and Greater Manchester Pension Fund for 2015/16 consistent with International Financial Reporting Standards (IFRS).

The Panel were notified that the pre-audit Statement of Accounts had been certified by the Executive Director of Finance on 14 June 2016 and the Council's external auditors, Grant Thornton, had since audited the accounts.

## **RESOLVED**

**That the audited Statement of Accounts for 2015/16 be approved, including the core statements and notes to the accounts.**

### **16. REVIEW OF CHILD SEXUAL EXPLOITATION**

A report was submitted by the Chair of the People Scrutiny Panel, which commented on the response to the Executive response made by Councillor Peter Robinson (Children and Families) in June 2016 to the Scrutiny review of Child Sexual Exploitation and the recommendations made to support future services, which was concluded in December 2015.

## **RESOLVED**

**That the recommendations detailed in Section 8 of Appendix 2 to the report be noted.**

### **17. SCRUTINY ANNUAL WORK PROGRAMMES FOR THE MUNICIPAL YEAR 2016/17**

Consideration was given to a report of the Executive Director (Governance, Resources and Pensions), detailing the work programmes for the Scrutiny Panels for 2016/17, following previous consideration of the work programme at the last meeting of the Panel.

Time has been taken to liaise with Members, the Senior Management Teams of both the Council and Single Commissioning Body and partners before being finalised. The majority of the items on the work programmes will involve reviews and activities that are aimed at adding value to the services that are central to the Council's priorities and performance. The programmes do contain a variety of work and it is important to note that it may not be possible for every topic to be reviewed in the current year. In addition developments in the health economy and, in particular, the creation of the Single Commissioning body and the creation of the Integrated Care Organisation will need to be reflected in the scrutiny work programme and on-going monitoring of the impact of changes brought about by the Care Together programme will be regularly reported to the Integrated Care and Wellbeing Scrutiny Panel.

It was explained that the work programme for each panel would remain as flexible as possible to allow any urgent issues which may arise to be addressed. As in previous years, if additions were required during the year this would require a report to be brought to the earliest available Overview (Audit) Panel meeting.

**RESOLVED:**

**That the Annual Work Programmes for the Scrutiny Panels for the Municipal Year 2016/17 be noted.**

**18. URGENT ITEMS**

The Chair reported that there were no urgent items for consideration at this meeting.

**CHAIR**

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